

Atwood City Council
October 20, 2016
Regular Meeting
City Hall, 7:00 PM

Atwood City Council met in **regular session** October 20, 2016 at City Hall. The meeting was called to order by the Honorable Mayor Tim Colgan at 7:00 PM. Others present were Councilmembers Gary Fisher, Dietrich Kastens, Mark Mosley, Sandy Mulligan, Mark Vrbas; City Clerk Keri Riener; City Attorney Charles Peckham; Chief of Police Brian Withington; City Superintendent Rick Kramer. Rosalie Ross of the Rawlins County Square Deal was absent.

The **Agenda** was approved as circulated on motion of Councilman Gary Fisher, seconded by Councilman Mark Vrbas, approved by all.

The **Minutes** of the regular meeting on September 15, 2016 were approved as circulated on motion of Councilman Dietrich Kastens, seconded by Councilman Mark Mosley, approved by all.

The **Bills** were approved as read on motion of Councilman Kastens, seconded by Councilman Vrbas, approved by all.

Public Comments:

Appearances:

Travis Zerr with **Miller & Associates presented the process of GIS Mapping** for documenting city infrastructure. This process can electronically link all information including latitude and longitude location, photos, serial numbers, elevation and any other related information the user determines useful. GIS Mapping of the sewer project related data would likely be an eligible sewer project expense but written approval would be required by David Barber at USDA-RD, if council chooses to pursue it. The water and other city infrastructure data may be added at a later date, as that cannot be covered with sewer project funds. Council discussed the importance of collecting and organizing data to be useful in future years. They expressed interest in receiving proposals for a GIS Mapping Project.

David Blau with Miller & Associates **presented a sewer project update with pay requests.** Miller & Associate's Invoice #16-0828 for the amount of \$17,796.55 covers professional services including construction observation, meeting agenda preparation, distribution of minutes and coordination with USDA-RD for the month of August 2016 as outlined in the Engineering Service Agreement. Councilman Kastens moved to **pay the total due on Miller and Associate's Invoice #16-0828 in the amount of \$17,796.55**, Councilwoman Sandy Mulligan seconded, approved by all. Contractor's Application for Payment #5 for Midland's Contracting, Inc. in the amount of \$280,513.92 for work completed through October 14, 2016 covered the installation of approximately 4,900 lineal feet of 8" CIPP, 2,600 lineal feet of 10" CIPP, 270 lineal feet of 12" CIPP and approximately 135 service reconnections. Also included with Pay Application #5 was Change Order #1 in the amount of \$53,477.75 for additional work that was requested, for which unit prices were not in the unit price bid schedule: conversion of 12 flush tanks to regular manhole, additional point repairs, additional CCTV inspection with root removal and heavy cleaning. Midlands has completed their currently contracted work and an adjusting change order will be completed with the final documents for review at upcoming meeting. Councilman Vrbas moved to **pay the total due on Midland's Contracting, Inc. Application for Payment #5 in the amount of \$280,513.92 and approve Change Order #1 for the amount of \$53,477.75**, seconded by Councilman Mulligan,

approved by all. Contractor's Application for Payment #5 for BSB Construction, Inc. in the amount of \$101,670.03 for work completed by BSB Construction through October 7, 2016 including the installation of approximately 750 lineal feet of 8" gravity sewer main, 25 lineal feet of 6" force main, 4 manholes, 13 service connections and replacement of concrete and sidewalk. Councilman Vrbas moved to **pay the total due on BSB Construction, Inc. Application for Payment #5 in the amount of \$101,670.03 for services rendered**, Councilman Mosley seconded, approved by all. The mayor signed the pay applications. The invoice and pay applications will be reviewed by David Barber of USDA for approval before being paid. The sewer main lift station at the Knights of Columbus Hall has been excavated. It is currently 22 feet deep from floor to the top of the concrete surface. It will be covered soon, but is an impressive sight.

Old Business: none.

New Business:

Mayor Tim Colgan announced the **City BBQ** will be held on Friday, October 28th at 5:30 pm at the city shop. The BBQ is for councilmembers, employees and spouses and will be a great opportunity to meet the new police officers and enjoy a fall evening with fellow co-workers.

City Clerk Keri Riener discussed plans for a **7th Grade "Mock City Council"** to be held at city hall on Tuesday, November 1st at 9:00 am. A script will be available for students to follow that will include ideas they have provided for topics on the agenda. Department heads, the city attorney and the mayor will attend to sit in and assist students during the meeting. Councilmembers are invited to participate as well. This activity will be the beginning of a project that will result in an essay due in January titled "If I were mayor..." Essays will be submitted to the League of Kansas Municipalities and a winner will be selected from six regions across the state with a cash prize awarded.

Department Reports:

City Clerk Keri Riener noted that the end of October and beginning of November will be busy at city hall with a sewer project construction meeting, cafeteria/employee benefits meeting, city BBQ and mock city council, handing out candy at the spook parade and making tickets for the free Halloween movie sponsored by the Chamber of Commerce.

City Attorney Charles Peckham reviewed his monthly activity handout. Overall bad check letters are down in frequency, but there has been a recent surge in old checks. He has discussed tickets and payments with defendants on various cases. Documents concerning the airport have been reviewed, with work on finalizing title opinions. A new appeal has been filed for a case concerning transporting an open container, with a request for a jury trial.

Police Chief Brian Withington presented his report. His department worked 41 reports from September 15, 2016 to October 20, 2016. There were 6 arrests made, 26 warnings given and 12 tickets issued. Other patrol activity included public relations, business checks and some miscellaneous complaints. The second officer hired has reported for duty. Jeremiah Thompson is training with Chief Withington and will be patrolling soon. Officer Karla Murguia will be starting KLETC training on October 31st.

City Superintendent Rick Kramer presented his report showing the areas where the city crew has spent their time since the last meeting. The water report shows the amount of water pumped and sold for the month. The month of September showed a negative water loss, which is a nice recovery from the previous months during the sewer project. The depth to the wells has remained consistent. The city crew has removed dirt from the drainage ditch area on Pearl Street between 3rd and 4th Streets. It has been silted

shut for quite a few years, so a lot of dirt was moved to get it back to grade and allow better flow of water out of that area. The water/wastewater inspector visited the city shop today. He requested specific reports and toured all the wells and the wastewater plant. Everything was current and passed the inspection requirements. Councilman Kastens thanked the city crew for their work on the sidewalk, grass and sprinklers at the Boy Scout Building. It was appreciated and looks very nice!

Council Reports:

Councilman Gary Fisher had nothing to report.

Councilman Dietrich Kastens informed Council that the fire department had their monthly meeting. He spoke to zoning director Jan Ackerman and the changes made over the past year for ticketing and zoning have been successful. The increased communication has been well received and the outcome has been fewer cases going to court.

Councilman Mark Mosley had nothing to report for the theater and library. The airport board is discussing applying for a grant to fund resurfacing the south taxi-way.

Councilwoman Sandy Mulligan had nothing to report.

Councilman Mark Vrbas had nothing to report.

Mayors Notes:

Mayor Colgan and three councilmembers attended the LKM Regional Meeting in Oberlin. It was a great opportunity to learn about future LKM activities, network with other cities and become familiar with their councilmembers and city functions. The Persinger Building demolition has resumed, following a delay due to equipment breakdown. Smokin' on the Beaver was discussed, with reviews from citizens and some event board members concerned about the amount of alcohol consumed. The Ambassadors requested Councilmembers to consider not allowing beer gardens at the next Rod Run event, as they want to promote it as a family-friendly activity. Participants that prefer an adult beverage can patronize the local bar establishments.

With no further business to come before Council, Councilman Vrbas moved to adjourn, seconded by Councilman Mosley. The **meeting adjourned at 8:30 PM.**

Keri Riener, City Clerk

Tim Colgan, Mayor