

Atwood City Council
February 16, 2017
Regular Meeting
City Hall, 7:00 PM

Atwood City Council met in **regular session** February 16, 2017 at City Hall. The meeting was called to order by Council President Mark Vrbas at 7:00 PM. Others present were Councilmembers Gary Fisher, Dietrich Kastens, Mark Mosley; City Clerk Keri Riener; City Attorney Charles Peckham; Chief of Police Brian Withington; City Superintendent Rick Kramer; Rosalie Ross of the Rawlins County Square Deal. Mayor Tim Colgan and Councilmember Sandy Mulligan were absent.

The **Agenda** was approved as circulated on motion of Councilman Mark Mosley, seconded by Councilman Gary Fisher, approved by all.

The **Minutes** of the regular meeting on January 19, 2017 were approved as circulated on motion of Councilman Dietrich Kastens, seconded by Councilman Mosley, approved by all.

The **Bills** were approved as read on motion of Councilman Kastens, seconded by Councilman Fisher, approved by all.

Public Comments: none.

Appearances:

David Blau with Miller & Associates **presented a sewer project update**. Miller & Associate's Invoice #17-0098 for the amount of \$11,512.50 was submitted for payment and covers professional services including construction observation services, review of shop drawing submittals of sanitary sewer system, processing pay requests and change order items for the month December 2016 as outlined in the Engineering Service Agreement. Councilman Mosley moved to **pay the total due on Miller and Associate's Invoice #17-0098 in the amount of \$11,512.50**, Councilman Kastens seconded, approved by all. Contractor's Application for Payment #8 for BSB Construction, Inc. in the amount of \$273,739.35 for work completed by BSB Construction through February 15, 2017 included the payment for the lift station, lump sum bid item, the final payment on mobilization, four manhole installations and an 8% reduction in the project retainage. The new sewer system is in use! Most of the project is covered in Pay Application #8. There will be one final payout, unless additional work is requested. Councilman Mosley moved to **pay the total due on BSB Construction, Inc. Application for Payment #8 in the amount of \$273,739.35 for services rendered**, Councilman Fisher seconded, approved by all. The mayor will sign the pay application when he returns next week. The invoice and pay application will be reviewed by David Barber of USDA for approval before being paid.

Old Business: none.

New Business:

Terry Kastens represented the Airport Board and discussed their current situation and future plans. The airport is funded through FAA grants, city and county funds. The county owns 80 acres of land and the rest of the property belongs to the city. The FAA provides automatic grants of \$150,000 each year. The only requirement is a city/county match of 10% (computed against the total = $(\$150,000/0.90) \times 0.10 = \$16,666.67$), divided equally (\$8,333 each). The airport board is requesting an airport capital outlay fund to allow future transfers from the general fund to build up enough to cover

these matches when necessary, since most airport projects take a few years of grant money to complete. Currently the airport is funded from the general fund, which doesn't allow carryover. A special capital outlay fund would allow general fund money to be transferred to build up a balance to better suit the matches needed in these situations. There is a deadline for the grants and resources have been forfeited in the past because of a lack of matching funds. City Attorney Charles Peckham cited K.S.A. 12-1,118 covering multi-year capital improvement funds. Council discussed the importance of having a local airport and the inevitability of maintaining and improving its infrastructure. Further dialogue and a resolution will be discussed prior to this year's budget workshop.

City Clerk Keri Riener presented the **2016 USDA annual report** for approval from Council. Councilman Kastens moved to **approve the annual USDA report**, seconded by Councilman Mosley, approved by all. This is a required report whenever there is a USDA loan and will need to be done for the length of the loan.

A **Thank You from Western Kansas Child Advocacy Center** for the donation made by the city in January was shared with councilmembers.

Department Reports:

City Clerk Keri Riener reported she will be attending the spring City Clerks and Municipal Finance Officers Association Conference March 14th – 17th. The City Attorney has agreed to take minutes at the March City Council Meeting. The Kansas Rural Water Conference is scheduled for March 28th – March 30th. Councilmembers planning to attend should turn their registration forms in to the city clerk by the end of February. The LKM Leadership Summit and Mayor Conference will be held in Dodge City on April 21st – 22nd. An advertisement has been placed in the Square Deal for lifeguards for the 2017 summer season. Mapes & Miller sent a flash drive requesting documents to start their audit of the city.

City Attorney Charles Peckham reviewed his monthly activity handout. He has discussed tickets and payments with defendants on various cases and collected some bad check payments. He attended the airport meeting regarding the additions to the taxiways. The final report for the Dane G Hansen Grant used for the demolition of the Persinger Building has been submitted. A few entities have expressed interest in the lot.

Police Chief Brian Withington presented his report. His department worked 10 reports from January 19, 2017 to February 16, 2017. There were 5 arrests made, 29 warnings given and 8 tickets issued. Other patrol activity included 81 public relations, 28 business checks and 71 miscellaneous complaints. Both officers attended a DUI training class in Garden City this month. New ads have been placed in various publications and colleges regarding the available police officer position.

City Superintendent Rick Kramer presented his report showing the areas where the city crew has spent their time since the last meeting. The city crew has started street sweeping and tree trimming as the weather improves. The sewer project is almost finished and everything has progressed very smoothly. The water report shows the amount of water pumped and sold for the month. As with previous years, the water loss is higher this month, more water was pumped than sold. This averages out as the year progresses; but city deputy, Paul Mews will be contacting Sensus and DataTech to determine why this happens every year. The depth to the wells has remained consistent.

Council Reports:

Councilman Gary Fisher reported Roy Searls has resigned from the Housing Authority Board. The Housing Authority plans to purchase a handicapped parking sign to allow more mobility than painted curb spaces. The person that used to park in the designated handicapped spot has relocated to an apartment on the opposite side of the complex, so a sign will be easier to move in those situations. The Tree Board currently has five members; it is a seven member board. Two Tree Board members plan to attend the Community Forestry Workshop in Hays next week. The City Crew will be trimming some of the trees downtown in the coming weeks.

Councilman Dietrich Kastens informed Council that the Fire Department meeting is next week. There is nothing to report for the Zoning Board. City Superintendent Rick Kramer is waiting for the pool paint engineer to contact the painters and schedule the pool re-painting job, again. If they do not respond soon, a new plan will be discussed.

Councilman Mark Mosley shared a letter of appreciation from the Library Board, thanking Council for supporting the new door project. The Library has been awarded a Dane G Hansen Grant for the project and will begin the installation very soon. The Library Board still has open positions on their board. Councilman Mosley noted that anyone interested in any board positions can contact those entities to volunteer their service. It would be greatly appreciated. The Jayhawk Theater Board will meet next Wednesday due to schedule conflicts on their regular meeting date.

Councilwoman Sandy Mulligan was absent.

Councilman Mark Vrbas had nothing to report.

Mayors Notes: none.

With no further business to come before Council, Councilman Kastens moved to adjourn, seconded by Councilman Mosley. The **meeting adjourned at 8:00 PM.**

Keri Riener, City Clerk

Mark Vrbas, Council President