

Atwood City Council
June 15, 2017
Regular Meeting
City Hall, 7:00 PM

Atwood City Council met in **regular session** June 15, 2017 at City Hall. The meeting was called to order by the Honorable Mayor Tim Colgan at 7:00 PM. Others present were Councilmembers Gary Fisher, Dietrich Kastens, Mark Mosley, Sandy Mulligan, Mark Vrbas; City Clerk Keri Riener; Chief of Police Brian Withington; City Superintendent Rick Kramer; Rosalie Ross of the Rawlins County Square Deal. City Attorney Charles Peckham was absent.

The **Agenda** was approved as circulated on motion of Councilman Gary Fisher, seconded by Councilman Mark Mosley, approved by all.

The **Minutes** of the regular meeting on May 18, 2017 were approved as circulated on motion of Councilman Dietrich Kastens, seconded by Councilwoman Sandy Mulligan, approved by all.

The **Bills** were approved as read on motion of Councilman Kastens, seconded by Councilman Mark Vrbas, approved by all.

Public Comments: none.

Appearances:

Ken Micek expressed concern regarding a **water drainage issue at the Knights of Columbus Hall** that has become apparent since the installation of the sewer lift station. The road behind the hall was built up and nicely leveled, but this has impacted the water runoff and caused it to flow into the neighboring field, causing some erosion. Miller & Associates Engineer David Blau, City Superintendent Rick Kramer and Mayor Tim Colgan will meet at the Columbian Hall to assess the situation and the best option to fix it. Contracts with BSB and Midland's Construction are still open, so if additional work is necessary, a change order may be submitted to include this in the sewer project.

Diane Sis, Rhonda Higley, Dana Juenemann, Heather Horinek and Lisa Woody, representing Creative Movements Gymnastics appeared to review the purchase agreement for the city owned lot located on State Street that was previously owned by the Persinger family. The group did not realize a 20 foot strip would be taken off the property in order to allow room for maintenance of the Horton residence next to the property. They are planning to include storage units on the west side of the building as a source of income to maintain low costs to those taking classes at the facility. The storage units would be a part of the gymnastics building, not a separate structure. A driveway of some sort would be necessary to access those units. Mayor Tim Colgan assured the group that the 20 foot strip is for the maintenance of the east wall of the Horton residence, not any additional construction or structures. The price for the lot will be \$10,000.00, with no additional fees or costs and since the strip going to the Hortons will be added to the Horton property, the taxes on that portion of the lot will be added to the Horton's taxes, not the lot Creative Movements is considering. Creative Movements will receive an easement for access. Since a road would not be a building or structure, if both parties agree, a road or pathway to the storage units would be permissible. Creative Movements thanked Council for clarifying these points and plans to contact the Horton family to discuss plans for the driveway and move forward.

David Blau with Miller & Associates reviewed the sewer project budget and remaining funds. Municipal Automation and Control Invoice #3272017 for the amount of \$1,856.00 was submitted for payment for software installation at the city shop and on the City Superintendent's phone. Councilman Kastens moved to **pay the total due on Municipal Automation & Control Invoice #3272017 in the amount of \$1,856.00**; Councilman Vrbas seconded, approved by all. David Barber from USDA-RD approved this invoice via email earlier this month.

Old Business: none.

New Business:

Council discussed the water conservation plan and the rate changes reflecting the new dates and codification fee schedule providing the billing structure. Councilman Mosley moved **to approve the 2017 Water Conservation Plan including rate and date revisions on page three of the plan and the accompanying fee schedule**, seconded by Councilman Vrbas, approved by all. Mayor Tim Colgan and City Superintendent Rick Kramer signed the plan.

The **Budget Workshop** will take place on Tuesday, June 27th at 5:30 pm at City Hall. Food and drinks will be provided.

Department Reports:

City Clerk Keri Riener gave the City Clerk's report. Brian Thompson from Mapes & Miller CPA was at city hall last week to conduct the 2016 audit for the city. Results of the audit will be complete before the budget workshop. No major changes were suggested as a result of the audit. Someone will return in a few months for a single audit of the sewer project. There will be a special meeting at 5:30 pm on June 27th for a hearing to discuss vacating a portion of 9th Street. The Budget Workshop will follow that meeting. There will be changes to the 2018 budget line items in various departments to reflect data reviewed from 2015 and 2016. The first payroll of pool season was this month, with 12 lifeguards on staff. An additional security camera was installed to increase the capability to monitor the area. The City Clerk and Police Chief will research security camera, body and dash camera options over the next month to decide on the best system for city hall and the police department. Next month, City Attorney Charles Peckham will provide an ordinance regarding dumpster use in the city, as items are being placed in downtown business dumpsters without permission. Summer Recreation movies will begin on Thursday, July 6th at the theater. Movies will start at 2:00 pm and will be free to the public. The Board of Directors for CCMFOA will meet in Wichita to review clerk conference curriculum on June 30th. Keri serves on the Board, so she will attend that meeting.

City Attorney Charles Peckham was absent, but submitted his monthly report for council review.

Police Chief Brian Withington presented his report. His department worked 41 reports from May 16, 2017 to June 15, 2017. There were 7 arrests made, 17 warnings given and 8 tickets issued. Other patrol activity included 421 public relations, 15 business checks and 76 miscellaneous complaints.

City Superintendent Rick Kramer presented his report showing the areas where the city crew has spent their time since the last meeting. The water report shows the amount of water pumped and sold for the month. The month of May showed a lower water loss than the previous month. The depth to the wells has remained consistent. The City Crew sprayed for mosquitoes and the fogger will be inspected for annual certification this week.

Council Reports:

Councilman Gary Fisher reported he is still finding some tree limbs that were broken during the May snowstorm.

Councilman Dietrich Kastens had nothing to report.

Councilman Mark Mosley stated that Pam Luedke, head librarian of the public library has retired. Her reception was earlier this week. Grace Kastens accepted the position and has already started working. The Airport Board taxiway bids were opened on Wednesday; the mayor will have more details on this, as he attended the bid opening meeting.

Councilwoman Sandy Mulligan shared that the Economic Development Board plans to discuss the price of Greason Industrial Park lots at their next meeting. Traffic Control was requested for 4th of July activities at the lake. Police Chief Withington said the police department will cover that as they have in past years to enhance safety during the holiday event.

Councilman Mark Vrbas had nothing to report.

Mayors Notes:

Mayor Colgan will attend the County Commissioner's meeting next Monday morning to discuss the Recycling Center. Commissioner Wilbur Henry indicated someone is interested in the manager position, but the source of pay was not stipulated. Council opinion remains that the Recycling Center needs to be open for more hours to be successful, but the budget is set for 2017. Perhaps this could have a trial run from September through December to see if additional hours create more recycling participation. The budget for 2018 will be set by December and a full time recycling manager is not built in to that budget at this time.

The Airport Board taxiway bids were opened on Wednesday; three bids were submitted. The total project estimate is \$573,000.00, with the construction estimate at \$470,350.00. Two bids received were over that amount. Smokey Hill LLC from Salina, KS submitted a bid of \$448,166.00, which was accepted. If weather permits, the taxiways may be paved in October, with the first bill issued in November and final invoices sent in December or January.

The mayor has received a call about ATV use within city limits. Police Chief Brian Withington provided state statute information. This topic will be discussed at next month's council meeting.

With no further business to come before Council, Councilman Fisher moved to adjourn, seconded by Councilman Mosley. The **meeting adjourned at 8:30 PM.**

Keri Riener, City Clerk

Tim Colgan, Mayor