

Atwood City Council
December 20, 2018
Regular Meeting
City Hall, 7:00 PM

Atwood City Council met in **regular session** December 20, 2018 at City Hall. The meeting was called to order by the Honorable Mayor Tim Colgan at 7:00 PM. Others present were Councilmembers Gary Fisher, Dietrich Kastens, Mark Mosley, Sandy Mulligan, Mark Vrbas; City Clerk Keri Riener; City Attorney Charles Peckham; Chief of Police Brian Withington; City Superintendent Rick Kramer; Rosalie Ross of the Rawlins County Square Deal.

The **Agenda** was approved as circulated on motion of Councilman Gary Fisher, seconded by Councilman Dietrich Kastens, approved by all.

The **Minutes** of the regular meeting on November 15, 2018 were approved as circulated on motion of Councilman Kastens, seconded by Councilman Mark Mosley, approved by all.

The **Bills** were approved as read on motion of Councilman Kastens, seconded by Councilman Mark Vrbas, approved by all.

Public Comments: None.

Appearances: None.

Old Business: None.

New Business:

City Attorney Charles Peckham reviewed a warranty deed conveying a small portion of property in Greason Industrial Park to the public for use as an alley, except and subject to easements and restrictions of record. Councilman Kastens moved to **approve execution of the Warranty Deed by the mayor**, Councilwoman Sandy Mulligan seconded, approved by all.

Mayor Tim Colgan presented Vap Construction Payment Application #1 for the City Hall Renovation Project in the amount of \$101,527.07. Pay Application #1 is for preparation, demolition, framing, interior concrete and supplies to be used in the renovation. Following discussion, Councilman Vrbas motioned to **pay Vap Construction the total of Pay Application #1 for the City Hall Renovation Project in the amount of \$101,527.07**, Councilman Mosley seconded, approved by all.

City Clerk Keri Riener introduced **Resolution #18-07 authorizing the transfer of up to 25% of the funds budgeted this year for the street department to the Special Street Improvement Fund**, created in 2015. The full amount of 25% of the 2018 Street Department Fund is \$61,606.75. City Clerk, Keri Riener explained that if the funds are not transferred, there will be more cash to carryover to 2019 in the General Fund. If the transfer is approved, those funds will still be carried over, but in the Special Street Improvement Fund, not the General Fund. It is up to Council to decide how they would like to carry the funds into 2019. Following discussion, Councilman Kastens moved to **adopt Resolution #18-07 authorizing the transfer of \$50,000 from the Street Department Fund to the Special Street Improvement Fund subject to budget authority and available cash**, seconded by Councilman Vrbas, approved by all.

City Clerk Keri Riener requested Council approval for **3% cost of living increases** to be applied to payroll in January 2019. This is discussed at the annual budget workshop and was approved when the 2019 budget was adopted in August. The City Auditors recommend specifically noting council approval of wage increases in the December meeting minutes. Councilman Vrbas moved to **approve a 3% cost of living wage increase for city employees, effective for January 2019 payroll**. Councilwoman Mulligan seconded, approved by all.

The **2019 Holiday Schedule** was approved on motion of Councilman Vrbas, seconded by Councilwoman Mulligan, approved by all.

The **After Christmas Party** date was discussed; Wednesday, January 9, 2018 beginning at 6:30 PM at the Atwood Country Club was decided. This is an adult only party for the Mayor, Council, employees and their spouses. The City will pay for meals and the attendees are responsible for their own drinks.

Department Reports:

City Clerk Keri Riener updated Council on her office schedule during maternity leave for the month of January. The end of the year updates have begun on the computer software and will continue into January. Deputy Clerk, Paul Mews has been covering the office in her absence this month and everything has been going smoothly with communication via text and phone call.

City Attorney Charles Peckham shared his activities for the month. He worked with the zoning officer regarding blighted structures and nuisances, prepared journal entries and talked to defendants. Charles sent a preview ordinance to councilmembers to review regarding new Cereal Malt Beverage law changes. Councilmembers were encouraged to read the ordinance and contact Charles with questions or possible changes to be discussed and implemented at a future meeting before the state law goes into effect in April.

Police Chief Brian Withington presented his report. His department worked 17 reports from November 15, 2018 to December 20, 2018. There were 3 custodial arrests made, 9 non-custodial arrests, 21 warnings given and 17 tickets issued. Other patrol activity included 242 public relations, 15 business checks and 47 miscellaneous complaints. Payton Beims has been hired as a full time police officer. He has a provisional certificate, which is good for one year. He will train with the police department for 500 hours before attending the Kansas Law Enforcement Training Center this spring. The 2010 Police Dodge Charger sold on purplewave.com earlier this month.

City Superintendent Rick Kramer presented his report showing the areas where the city crew has spent their time since the last meeting. The water report shows the amount of water pumped and sold for the month. The month of November showed a 7% water loss. The depth to the water in city wells has remained consistent. The street sweeper has been cleaning; the fire barn door has been installed and is operational. When the weather gets colder, maintenance on equipment will begin.

Council Reports:

Councilman Gary Fisher reported the city crew will remove three trees downtown over the winter season.

Councilman Dietrich Kastens had nothing to report.

Councilman Mark Mosley had nothing to report.

Councilwoman Sandy Mulligan stated that the Economic Development Board is still working with a potential buyer for the last lot available for sale at Greason Industrial Park.

Councilman Mark Vrbas had nothing to report.

Mayors Notes:

The mayor shared news with Council that Jen Melia has reconsidered the pool manager position and will return in that capacity this summer. With no further business to come before Council, Councilman Kastens moved to adjourn, seconded by Councilman Vrbas. The **meeting adjourned at 8:00 PM.**

Keri Riener, City Clerk

Tim Colgan, Mayor