

Atwood City Council
April 18, 2019
Regular Meeting
City Hall, 7:00 PM

Atwood City Council met in **regular session** April 18, 2019 at City Hall. The meeting was called to order by the Honorable Mayor Tim Colgan at 7:00 PM. Others present were Councilmembers Gary Fisher, Mark Mosley, Sandy Mulligan; City Clerk Keri Riener; City Attorney Charles Peckham; Chief of Police Brian Withington; Rosalie Ross of the Rawlins County Square Deal. Councilmembers Dietrich Kastens, Mark Vrbas and City Superintendent Rick Kramer were absent.

The **Agenda** was approved as circulated on motion of Councilman Mark Mosley, seconded by Councilwoman Sandy Mulligan, approved by all.

The **Minutes** of the regular meeting on March 21, 2019 were approved as circulated on motion of Councilman Mosley, seconded by Councilman Gary Fisher, approved by all.

The **Bills** were approved as read on motion of Councilwoman Mulligan, seconded by Councilman Mosley, approved by all.

Public Comments: none.

Appearances:

Dave Howland, representing the Atwood Ambassadors requested permission to rope off the downtown streets for the 37th Annual Early Rod Run. Friday, May 19th, Lake Road will be roped off from 2nd Street to 4th Street from 6 pm until midnight. On Saturday, May 20th the following streets will be roped off to create the downtown area for the event: 4th Street from Plumb Street to the midpoint between State and Page Streets will be roped off, Main Street to halfway up the block on West Court Street, Main Street from 3rd Street to 6th Street by the library and 5th Street from the north side of Main Street to the north side of State Street as well as State Street from the alley between the museum and Vision Source to just past The Bank. Only 4th Street from Vine Street to State Street and Main Street from 3rd Street to 5th Street will be closed for the last events on Sunday, May 21st. The Ambassadors will contact dispatch and emergency services about the extended areas being roped off to ensure communication between all entities. Councilwoman Mulligan moved to **allow the Ambassadors to rope off the downtown areas as presented**. Councilman Mosley seconded, approved by all.

Betty Wilkens did not attend the meeting.

Kathy Davis-Vrbas appeared before Council to share the possibility of a mural being painted on the west side of the Boy Scout house in Kelley Park. The mural would likely wrap around the front of the building. Kathy plans to submit a grant application for funding if the project is approved by all parties involved. Council expressed excitement about the possibility of a community beautification mural and gave Kathy their support to move forward.

Old Business: none.

New Business:

David Blau with Miller & Associates reported progress on the City Hall Building Renovation and presented Vap Construction Pay Application #3 for the amount of \$49,646.46 for work completed through April 8, 2019, including exterior finishing, insulation, drywall, flooring, plumbing, electrical work and HVAC. Councilman Fisher moved to **pay the total due on Vap Construction Application for Payment #3 in the amount of \$49,646.46**, seconded by Councilman Mosley, approved by all. The mayor signed the pay application. Miller & Associates Invoice #19-0293 in the amount of \$3,561.70 for city office construction phase services included review of shop drawings, attendance at meetings and construction administration services for the month of February 2019. Councilwoman Mulligan moved to **approve payment of Miller & Associates Invoice #19-0293 in the amount of \$3,561.70**, Councilman Fisher seconded, approved by all. David shared that Todd Boldt, Miller & Associate's architect working with the city on the building renovation, has resigned effective May 11th. David will accompany Todd to the construction meeting that is scheduled for May 7th at 11 am and will likely assist through project completion.

Police Chief Brian Withington discussed the change of schedule for the police department that will take effect after Payton completes KLETC Academy. Officers will work ten hour rotating shifts and their holiday time-off and pay would be more accurate if it reflected that schedule. Councilman Mosley moved to **approve the police department schedule change with holiday time off and pay subject to match the hours they are scheduled per shift**. Councilwoman Mulligan seconded, approved by all.

Department Reports:

City Clerk Keri Riener reminded Council that notice of city offices to be voted on at the general election is due May 1st and candidates have until June 3rd at noon to file. Budget season is approaching and departments should be reviewing their items for discussion so they may be submitted next month. Advertisements have been placed for the summer lifeguard and mowing positions. Five lifeguards were hired; ten more were approved for hire contingent on their completion of the lifeguard training course. The lifeguard orientation meeting is scheduled for Wednesday, May 1st at 6:30 pm at City Hall. Keri will be out of town on May 16th, so the City Attorney will be taking Council minutes.

City Attorney Charles Peckham updated Council regarding vacating a portion of 9th Street. In order for this to take place, the individuals must own adjoining property. At the time the request was made, John Dirks did not own any property joining 9th Street. The next suggested action will be to send a petition to the adjoining landowners and if they all sign it, the street can be vacated after the required 20 days' notice has been given. If an adjoining landowner objects in writing, the street cannot be vacated. A letter has been sent to all adjoining landowners. Charles reported the theater donated three movie passes to the rotary auction that are good for admission to twenty movies each. It is almost time for the county to renew their five year solid waste plan.

Police Chief Brian Withington presented his report. His department worked 18 reports from March 21, 2019 to April 18, 2019. There were 12 non-custodial arrests made, 38 warnings given and 21 tickets issued. Other patrol activity included 183 public relations and 92 miscellaneous complaints. Payton started KLETC earlier than expected due to a position opening in a recent class. He should finish the academy in August.

City Superintendent Rick Kramer was absent but submitted monthly reports for council. The water report shows the amount of water pumped and sold for the month. Mayor Colgan reported that one of the two pumps at the sewer lift station failed. The backup pump will be installed after repairs have been made to the control switch if needed. When the malfunctioning pump is repaired, it will be stored as a backup. David Blau discussed the timeline of the issue and will look into the warranty timeline for the sewer lift station.

Council Reports:

Councilman Gary Fisher reviewed upcoming Arbor Day activities.

Councilman Dietrich Kastens was absent.

Councilman Mark Mosley shared that Gary Worthy has jet fuel available if needed at the airport and the runway numbers will be changing slightly, which will be updated when the runways are painted for the current project.

Councilwoman Sandy Mulligan had nothing to report.

Councilman Mark Vrbas was absent.

Mayors Notes:

Mayor Colgan discussed the state of the Kelley Park restrooms. The City Crew checks the building daily and kids have been filling the doggie bags that were installed by the Town and Country Guild with park mulch and water and then plugging up the sink and toilet with that debris. A security camera was installed and from now on the city crew will notify the police officers when such action has occurred and they will review the footage from that timeframe. The kids and their parents will be notified and possibly charged with criminal damage and restricted from the park area. If the negative behavior doesn't stop, the restrooms will likely have to be closed except during pool hours when lifeguards can check on the activity in the area. The Mayor also asked the police chief for clarification about where officers can park while running radar in

the city. Brian stated that law enforcement may park in the rights of way, anywhere with public access or on private property with property owner permission. Most businesses appreciate officer presence in their areas as it curbs negative behavior if individuals see they may be watching.

With no further business to come before Council, everyone in attendance walked to the new City Hall Building to view progress since last month's tour. Following the tour, Councilman Fisher moved to adjourn, seconded by Councilman Mosley, approved by all. The **meeting adjourned at 8:10 PM.**

Keri Riener, City Clerk

Tim Colgan, Mayor